**Fadila Sanni**

**email** | phone **| Houston TX | Linkedin – Insert profile link**

**CSM | PMP|ITIL**

**PROFILE SUMMARY**

* 7 Years Expert Scrum master / Project management experience with expertise in SDLC, ITSM, UI/UX and migration projects using Scrum, SAFe and Kanban agile frameworks.
* Delivering top tier servant leadership / coaching to various scrum teams using Jira, Azure devops (ADO), Version ONE, Smart sheet, Excel, UAT, Visio, confluence, SharePoint, ServiceNow, clarity, Rally, Trello and Office 365.
* 7 years working with various cross functional offshore and Onshore resources and stakeholders.

## CERTIFICATIONS

* CSM (Certified Scrum Master) – Certified
* Project Management Professional (PMP) – Certified
* ITIL Version 4 - Certified
* Safe Scrum Master

**EDUCATION**

Insert Education

**PROFESSIONAL EXPERIENCE**

**PNC Bank Aug 2019 – Present**

**Scrum master / Project**

* Served as scrum master and coach 1-2 teams
* Led a culture of continuous improvement by encouraging experimentation and innovation in processes
* sprint Coordinate Planning, daily scrum meetings, backlog refinements, sprint reviews and sprint retrospectives.
* Ensure development team optimized maximum value by assisting with the backlog management, working closely with the product owner to prioritize and groom user.
* Monitor team challenges, escalated and removed impediments as needed to avoid distractions. Prevented team conflicts and coached the team on maintaining focus on product backlog project timeline to increase productivity.
* Facilitate meetings in preparation of PI Planning while making sure teams are physically and mentally ready.
* Instill Agile project management best practices including production impact analysis, risk management, cross-team interdependencies, release scheduling, scope definition, delivery objectives, quality standards, and user needs identification
* Proficient in facilitating and mentoring onshore and offshore teams on Agile/scrum best practices.
* Guided teams on how to get the most out of self-organization and leverage this to evolve agile practices
* Championed Scrum, its roles, events, and artifacts to help the teams and stakeholders understand their value
* Guided the team and organization on how to use Agile/Scrum practices and values.
* Facilitated daily scrum ceremonies and remediate risks/impediments effectively
* Guided the team on how get the most out of self-organization to fill in the intentional gaps left in the Agile/Scrum frameworks.
* Assessed the Scrum Maturity of the team and organization and coaches the team to higher levels of maturity at a pace that is sustainable and comfortable for the team and organization.
* Supported and educates Product Owners, especially on grooming and maintaining the product backlog.
* Provided all support to the teams using a servant leadership style whenever possible and leading by example.
* Use of burndown chart presenting status reports of stories and features to leadership.

**CVS (Retail) July 2017 – July 2019**

**Scrum master / Project manager**

* Showed team planned velocity vs. historical velocity, to make sure targeted work can be accepted during sprint planning and refinement.
* Helped Product Owner planning and road mapping discussions
* Fostered conversations/communications among cross functional teams
* Enforced team ground rules and cultural norms
* Guided and coached delivery teams to self-organize and achieve objectives, without assigning or dictating the work
* Cultivated an environment of continuous learning, helping teams to inspect and adapt
* Built a trusting and safe environment where problems can be raised and resolved
* Provided support to the Product Owner and Development Team, and lead by example
* Used “test and learn” to make better decisions faster; encourage smart risk taking and innovative thinking
* Reviewed action items and holds team accountable for follow through
* Facilitated Sprint release planning with Product Manager, Product Owner and stakeholders to determine the features, its sequence and expected timeline. Assists Product Manager, Product Owner roles with on-going backlog refinement
* Ensured sprint releases stay on track and updates sprint activities in agile planning and execution tracking tool. Assist with status reporting, velocity metrics, sprint Provided leadership to corporate-wide teams ensuring all groups are aligned on goals, direction, processes, ownership, and schedules.
* Managed three teams using Scrum, XP, and Kanban frameworks.
* Fostered transparency and alignment through management of Agile Team information radiators
* Facilitated scrum Team ceremonies that support team delivery flow, e.g., Daily stand up, sprint planning, retrospectives, demos, etc.
* Facilitated Agile Team preparation and readiness for ART events
* Supported the Product Owner in their role managing the backlog
* Participated in ART ceremonies that support Program delivery flow, e.g., ART sync, Scrum of Scrums, inspect and adapt, etc.
* Supported the Agile team’s efforts to continuously improve collaboration and relationships with other teams.
* Helped coordinate inter-team cooperation and communication for all team members (may be geographically distributed)
* Built trust, and work collaboratively with all levels and areas of the organization
* Worked with the extended Scrum Master community, including Release Train Engineers, to increase the effectiveness of SAFe across the enterprise
* Provided support for Agile Team/ART forecasting, estimating, and capacity planning
* Supported DevOps practices, continuous deployment pipeline and release activities

**Progressive Insurance March 2015 – May 2015**

**Scrum master / Project manager**

* Was responsible for facilitating all Scrum ceremonies, such as Daily Standup, Sprint Planning, Sprint Review and Sprint Retro, in addition to collecting and providing relevant data and metrics.
* Acted as a Servant Leader driving team discussion & collaboration, coaching agile principles and the continuous improvement mindset in addition to helping manage impediment removal by working closely with other teams and impacted stakeholders
* Attended Scrum of Scrum meetings as needed to synchronize across teams and resolve blockers
* Effectively tracked the team's progress, reviewed team velocity through Burn Down charts and sprint/release progress to improve backlog estimates, also Improved team velocity by incorporating capacity planning into sprint planning sessions.
* Effective utilization of Jira to track team velocity and to manage agile projects from sprint planning to release.
* Track and communicate team velocity and print/release progress using Jira and Confluence for metrics and requirements and documentations
* Communicating projects’ transformation progress via weekly updates to management highlighting successes, risks, areas of improvement, and suggested resolutions
* Drive continuous improvement through the “inspect and adapt” process
* Tracking Performance Indicators/Metrics and addressing any issues as they arise. These metrics include Velocity, Burndown charts, Release progress, etc.
* Assisted Scrum teams with User Stories generation and managing their progress.
* Assisted teams with Impediments and Roadblocks removal, Risks and Backlog grooming.
* Drove successful transformation of existing organizations from Waterfall to Agile.
* Facilitated and delivered Agile training to development teams via coaching and mentoring.
* Monitored trends/progress of the projects and acted as an advisor to the management.
* Reported progress to key stakeholders through Release/Sprint Burn-Down, velocity target updates, schedules, risks, dependencies, etc.

**AWARDS/ACHIEVEMENT**

*CVS EMPLOYEE OF THE YEAR – 2011 & 2012*

*Reference will be provided*